

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. at Bihar National College, Patna University, Patna

Maintenance and utilization of laboratory infrastructure and facilities:

Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment and chemicals are done by the HOD's of the concerned departments. The purchase of laboratory equipment and other chemicals, specimen etc. is done by the college office inviting open quotation as per requirement sent by the HODs. There is a college development committee which looks after the current scenario and future development of the college. Major constructions are supervised by the Patna University Works Department while minor repair works are done under supervision of the concerned department. CCTV and AC is maintained through AMC. Security guard and cleaning staff are available from outsourcing agencies.

Maintenance and utilization of Library: Every year the principal of the college collects the list of required books from departments through the HOD of the concerned department. There is a Purchase Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. Students and faculties of the college can also access the central library of the Patna University (PU). PU Library has MoU with Shodhganga and is accessing the URKUND, the anti-plagiarism software to check the Ph.D. synopsis, PhD thesis and research papers before putting it to public domain.

Maintenance and utilization of sports facilities:

There is a sports committee and faculty in charge for sports in the college. They manage Indoor Games, Outdoor Games and Gymnasium take responsibility of the proper use and maintenance of the sports facilities like Cricket Ground/Badminton court/ Volleyball court / TT Courts /Gym. There is a Purchase Committee of the college for making necessary purchases as per recommendations received from the games and sports sections of the college. The faculty in charge is responsible for maintenance and upgradation of sports infrastructure and facilities of the college in consultation with the authority.

Maintenance and utilization of IT facilities:

The HODs of the concerned departments look after their systems. Computer maintenance is done regularly and non-repairable systems are disposed of. Some classrooms have smart boards as advanced pedagogical systems while others have projectors. There is a committee for making necessary purchases as per recommendations received from the teaching departments/administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely upgradation of the IT resources as and when necessary.


Student support and welfare:

There are various sub-committees to look into matters of support services for the students as well as their welfare. There are sub-committees like Gender Cell, Cultural Committee, Grievance

Redressal, Ant-ragging, Placement for the welfare of students when needed. The college has hostels for students. Students can access common room, library, sports facilities and gym for their own benefits

Academic support:

The college has an elaborate academic support mechanism. College follows the syllabus prescribed by Patna University. End semester examinations are conducted as per academic calendar given by Patna University. The sessional examinations for internal assessments are conducted as per our academic calendar. Academic support to the students is also provided by conducting tutorial sessions and remedial classes. Some departments offer project work to students to gain experiential learning.


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